

Using Cleaning Products

Installing Officer: Will (name of weight recorder(s)) please step forward?

As Weight Recorders, you are both like furniture polish. You can make your members shine and glow, while removing scratches and dents from their exterior. You will also keep polished weight charts. (Names of Weight Recorders), do you accept your symbol of furniture polish and the responsibilities of this office?

Weight Recorders: I do.

Installing Officer: I hereby install you as Weight Recorders of our chapter

Installing Officer: Will (name of treasurer) please step forward?

The symbol of you office is window cleaner. You shall keep the chapter's financial record shiny, clean and free from blur. You will always have your books where they can be seen clearly and there are no questions as to what we are looking at or where the chapter money is.

(Name of Treasurer), do you accept your symbol of window cleaner and the responsibilities of this office?

Treasurer: I do.

Installing Officer: I hereby install you as Treasurer of our chapter

Installing Officer: Will (name of Secretary) please step forward?

Your symbol is that of the sponge. You are to be like a sponge. It is your responsibility to soak up all the information that is taking place in your chapter meeting, by listening to all that is going on and then squeeze it out for detailed and accurate minutes.

(Name of Secretary), do you accept your symbol of the sponge and the responsibilities of this office?

Secretary: I do.

Installing Officer: I hereby install you as Secretary of our chapter

Installing Officer: Will (name of Co-leader) please step forward?

Your symbol is scrubbing bubbles. You are to be always full of energy, because of the responsibilities you will have as Co-leader. There are lots of little bubbles to represent all of the jobs you will be doing in the upcoming year.

Installing Officer: (name of Co-leader),. Do you accept the symbol of scrubbing bubbles and the responsibilities of this office?

Co-leader: I do.

Installing Officer: I hereby install you as Co-leader of our chapter .

Installing Officer: Will (name of Leader) please step forward?

(name of Leader), the symbol of your office is scrubbing cleanser. As a Leader you are like cleanser. You will be strong and tough when a job needs to be done. Always following TOPS and Chapter rules. Although gentle enough not to scratch any surfaces along the way.

(name of Leader), do you accept the symbol of scrubbing cleanser and the responsibilities of this office?

Leader: I do.

Installing Officer: I hereby install you as Leader of our chapter

Installing Officer: Will the members of TOPS # ----- ,please stand. You are each to be like a cleaning cloth. Your job is to help your chapter stay clean, so that the chapter stays free of dirt, gossip, pettiness, and excess weight. If you do your part, the officers of your chapter will have a much easier job this year.

Do you accept your symbol of cleaning cloths and responsibilities as members of this chapter?

Members: I do.

Installing Officer: Members of TOPS#_____, YOUR TOWN, I present to you the officers you have elected for the ensuing year of -----.